

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, November 11, 2024.

The monthly meeting convened at 7:30 PM in the Commissioner's room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, Assistant Chiefs Allen Van Cleef and Michael Stanley, President Phil Brousseau and George Donohue.

Bills

1. A listing of transactions numbered 17203 through 17249, totaling \$33,152.48, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Casucci made a motion to approve the minutes. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, check images for October 2024, and the listing of transactions approved and paid in October 2024 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for September 2024 were returned to the Treasurer.

Commissioner Casucci made a motion to accept the Treasurer's report. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion for budget modification #3 to add an appropriation for \$1,698.58 to "Buildings and Grounds – Improvements" to cover current year General Fund purchases for additional Station #3 items:

- Dedication & open house event - \$628.58
- Custom wall plaque - \$1070.00

Revenue is to be provided by an inter-fund transfer from the Capital Project Fund. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Septimiu Chertes into membership in the Vischer Ferry Volunteer Fire Company. Commissioner Keeler seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to approve attendance at an EV Bus Presentation at the Shenendehowa bus transportation garage, on Monday, November 25, 2024, and to bring ETA-621, ER-631, and a pickup as needed. Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. There was discussion on the bailout hooks. No new hooks are needed. A 30' length rope is fine.
4. No further action on the Tahoe replacement timeline. We are waiting on possible rebates for Tahoes.

Administrator's Report

1. Coburg Village is planning some life safety improvements. There will be a meeting on Thursday, November 14, 2024, at 10:00 AM at the Building Department.
2. All the hydraulic tools are warranted.
3. The VFFD and VFFC websites are being merged.

Administrative Assistant's Report

1. George Donohue made a presentation before the Board for the use of District property and the use of the hall for the 200th anniversary of the Erie Canal on October 11 and 12, 2025. Commissioner Pettis made a motion to approve the use of the property and hall on October 11 and 12, 2025. Commissioner Keeler seconded the motion. The motion was carried unanimously.
2. George Donohue reported that the contract for the memorial has been signed and he would like to meet with the Commissioners on the placement of the memorial on Wednesday night to go over the location for it.
3. The inspection of the stations and apparatus will be on Wednesday, November 13, beginning with Station #2.

4. There was a discussion on shirts for the Commissioners. Vendors need to see the logo before they will quote a price.
5. We will renew our Prime membership.
6. The list of those members attending the FDIC meeting in April is needed as soon as possible.

New Business

1. Received a nominating petition from Kevin Bowman.
2. Received the client statement for October 2024 and transactions from UBS.
3. Received the cancer policy and procedures from Attorney Hannigan.
4. Received the Letter of Credit from TD Bank.
5. Received *Fire District Affairs* for October and November 2024.

Miscellaneous

1. Commissioner Bowman and Administrative Assistant Castaldo are working on the wording for the plaque for Station #3.
2. The part for the heating unit at Station #1 should be installed on the 12th.
3. The new refrigerator has been ordered and should be arriving soon.
4. With repair costs rising, the budget should be increased accordingly.
5. The Town of Clifton Park Commissioners will meet to discuss paid training for members.
6. There was discussion on the service order for ETA-622. We will do the two rear lights and the two lights off to the side to bring the truck up to code.

Executive Session

Commissioner Schanz made a motion to go into Executive Session under Public Officers Law} 105 (f) to discuss the medical status of a particular person. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion to come out of Executive Session. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Keeler seconded the motion. The motion was carried. The meeting was adjourned at 9:30 pm. The next meeting will be Monday, December 9, 2024, at 7:30 PM in the Commissioners' room at Station #2.

11-11-24 cont'd.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District