

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, October 14, 2024.

The monthly meeting convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, Assistant Chiefs Allen Van Cleef and Mike Stanley, Ken Bowman, and Phil Brousseau.

Snow Plow Bids

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|-----------------------|----------|
| 1. Bowman Enterprises | \$20,000 |
| 2. Madison Turf | 20,000 |

Commissioner Schanz made a motion to hire Bowman Enterprises for \$20,000 for snowplowing for the 2024-2025 season. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Bills

1. A listing of transactions numbered 17146 through 17201, totaling \$16,960.84, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, check images for September 2024, and the listing of transactions approved and paid in September 2024 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for August 2024 were returned to the Treasurer.
3. The public hearing for the 2025 Budget will be held on Tuesday, October 15, 2024 at 7:00 pm.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Aiden Lautenschlager and Andrew Glasser into membership in the Vischer Ferry Volunteer Fire Company. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Casucci made a motion to purchase the following:
 - a. Two (2) Streamlight flashlights from Amazon for \$111.99
 - b. each for a total of \$223.98.
 - c. Three (3) pair of protective ear muffs from Amazon for \$42.88 each for a total of \$128.64.
 - d. Twenty-four (24) lengths of 1 $\frac{3}{4}$ " hose from Garrison for \$310 each for a total of \$7,440
 - e. Seven (7) lengths of white 2 $\frac{1}{2}$ " hose from FireHoseDirect for \$253.14 each for a total of \$1771.98
 - f. Six (6) lengths of yellow 2 $\frac{1}{2}$ " hose from FireHoseDirect for \$278.98 each for a total of \$1,673.88. The total for thirty-seven lengths of hose is \$10,885.86.

Commissioner Pettis seconded the motion. The motion was carried unanimously.

3. Commissioner Schanz made a motion to approve all ETAs and ER-631 for Halloween parades on October 26 and 27. Commissioner Casucci seconded the motion. The motion was carried unanimously.
4. The bailout system was discussed. Only the ropes must be changed after 10 years, but this was tabled until next month.
5. There was a discussion on the 2016 Tahoe replacement. We will be receiving specifications from DesNooyer, Mohawk Chevrolet, and Mangino Chevrolet dealerships.

Administrator's Report

1. Attorney Hannigan has approved the contract for Comerica/Firefly to process the District's LOSAP benefit payments. Commissioner Schanz made a motion to approve the Comerica/Firefly contract for LOSAP benefit payments. Commissioner Casucci seconded the motion. The motion was carried unanimously.

2. Original certificates of schooling will be sent back to members who have resigned.
3. There was discussion on combining both the District and Company on the Company's website. This will be discussed with the Company.
4. Physicals will be held in January 2025 on the date of the banquet.
5. The timer for the rear lights at Station #2 has been put on the electrician's list.

Administrative Assistant's Report

1. The dedication ceremony will begin at 10:30. Order of events was discussed and all is ready.
2. A list of members going to FDIC should be given to the Administrative Assistant by the end of the month.

New Business

1. Received the client statement from UBS for September 2024.
2. Received a copy of a letter to OSHA with comments on the new Emergency Response Standard.
3. Received information on "Workshop '24" at Verdoy on November 24.
4. Received notice from the Gazette for the legal notice for the budget hearing.
5. Received an invitation from Greene County Bank Corp, Inc. to the 2024 Annual Shareholder Meeting and Brunch on Saturday, November 2.

Miscellaneous

1. The heat exchanger at Station #1 may be out for a while. CMC is working on it.
2. The winch on the trailer should be covered.
3. The trailer plugs into a GFI and trips the breaker. This is on the electrician's list.
4. Any fire extinguishers that have to be serviced should be brought to Station #2.
5. Commissioner Keeler reported that there was discussion during the ESAB meeting on zoning for 2 entrances if over 18 houses. This was Town zoning, not Fire code. Commissioner Pettis will be attending the ESAB meeting in the absence of Commissioners Keeler and Casucci.
6. There was discussion on shirts for the Commissioners. The Administrative Assistant will obtain information.
7. Commissioner Schanz presented information on refrigerators. Commissioner Schanz made a motion to purchase a True T-43 HC refrigerator from Rapids for \$4,786.55, pending confirmation of measurements. Commissioner Pettis seconded the motion. The motion was carried unanimously.
8. There is a pending change order for ~\$10,000 from Toyne for ETA-626 to add a message board on top of the tanker.

Executive Session

Commissioner Schanz made a motion to go into executive session under Public Officers Law} 105.1(f) to discuss the employment history of a particular person. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Schanz made a motion to come out of executive session. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Recess

Commissioner Schanz made a motion to recess until Tuesday, October 15, 2024, at 7:00 pm in the Commissioners’ room at Station #2. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was recessed at 9:55 pm.

Reconvene

The October 14, 2024 meeting of the Board of Fire Commissioners reconvened on Tuesday, October 15, 2024, at 7:00 pm in the Commissioners’ room at Station #2. Those in attendance were Commissioner Bowman, Commissioner Keeler, Commissioner Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, and Administrative Assistant Lisa Castaldo.

Budget Hearing

Commissioner Pettis made a motion to open the Public Hearing. Commissioner Keeler seconded the motion. The motion was carried unanimously.

No one from the public was in attendance.

Treasurer Visconti presented the proposed General Fund Budget for 2025. It was noted that the property tax required is under the Real Property Tax Levy limit.

Commissioner Keeler made a motion to close the Public Hearing. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Miscellaneous

- 1. Commissioner Pettis moved and Commissioner Keeler seconded a resolution to adopt the 2025 General Fund Budget as presented.

The Secretary called the roll:

Commissioner Bowman	yes	
Commissioner Schanz		absent
Commissioner Casucci		absent
Commissioner Keeler	yes	

Commissioner Pettis yes

The resolution was adopted.

2. Commissioner Pettis made a motion to purchase a custom wall plaque for Station #3 for \$1,070. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was adjourned at 7:30 pm. The next meeting will be Monday, November 11, 2024, at 7:30 pm in the Commissioners’ room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District