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RE: minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on September 9, 2024.

The monthly meeting convened at 7:30 PM in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, and Assistant Chief Allen Van Cleef.

Bills

1. A listing of transactions numbered 17104 through 17141, totaling \$16,750.83, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes with corrections. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, and check images for August 2024 and the listing of transactions approved and paid in August 2024 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for July 2024 were returned to the Treasurer.
3. The LOSAP figures for August 2024 were not included in the monthly report because they were not received in time for the meeting.
4. The Treasurer reviewed the proposed 2025 General Fund budget document for board approval. After a short discussion, Commissioner Casucci made a motion to adopt the proposed 2025 General Fund budget as presented. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

There was discussion on the following:

1. Solar farm proposal – the roads within the farm must be wide enough for fire apparatus to be able to turn easily.
2. The Droms Rd. development will be going before the Planning Board tomorrow night for a vote.

Administrator's Report

1. Maintenance needs to be performed on the hydraulic equipment. We will contact MES for this.
2. There is no update on the fobs for Station #1.
3. Updated LOSAP/OSHA points will be distributed to all members so they will know where they stand.

Administrative Assistant's Report

1. There was a lengthy discussion on the bids that were received for power washing Station #1. Three bids were received:
 - a. Thin Red Line option #1 - \$767
 - b. Thin Red Line option #2 - \$1,195
 - c. Service Solutions \$1,400Commissioner Schanz made a motion to hire Thin Red Line for option #1, \$767. Commissioner Keeler seconded the motion. The motion was carried unanimously.
2. The Inspection dinner will be Thursday, November 14 at the Bears Steakhouse.
3. The public restrooms at Station #3 become very warm when the doors are closed. These doors are to be left open when not in use.

4. Airbnb lodging for the group attending the FDIC conference next year has been secured and partially paid for.
5. Quick Response is having an Appreciation Day on Thursday, September 19th from 5:30 to 8:30 PM. The rain date is September 20th.
6. Notary renewal was done.
7. We will start to obtain the titles for the apparatus.
8. The maintenance person will look at the outdoor water faucets at Station #1. We will do this in the spring.

New Business

1. The Capital Area Fire District Association will be hosting Workshop '24 on Saturday, November 2 at 7:00.
2. Received information from National Grid informing us that they are replacing existing meters with smart meters.
3. Received the client statement for August 2024 and transactions from UBS.
4. Received a letter from Utica National Insurance Group stating their position on a claim of litigation.
5. Received a draft of the minutes of the Vischer Ferry Fire Company meeting of August 7, 2024.

Miscellaneous

1. The shoreline to the yellow trailer at Station #1 is tripping the breaker. This will be added to the electrician's to-do list.
2. The AC unit at Station #3 froze. This was due to being dirty. It was cleaned and works fine. Cleaning the unit will be added to the maintenance list.
3. The truck chargers will be installed on September 23rd by Bear Com.
4. The onboard charger on the special ops trailer must be unplugged when using house power to charge.
5. CMC recommended a dehumidifier for the humidity problem at Station #1.
6. We are waiting on the hose bed cover for ETA-621.
7. The dock will be coming out in early October.
8. Received three quotes for a refrigerator:
 - a. Rapids \$4,786.15
 - b. Rapids \$5,285.03
 - c. Rapids \$3,393.54

The Administrative Assistant will research these refrigerators.

Executive Session

Commissioner Pettis made a motion to go into Executive Session to discuss personnel. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to come out of Executive Session. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:15 PM. The next meeting will be Monday, October 14, 2024, at 7:30 PM in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District