

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, July 10, 2023.

The monthly meeting convened at 7:30 pm on Monday, July 10, 2023 in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Assistant Administrator Lisa Castaldo and Assistant Chiefs Tim Kimball and Allen Van Cleef.

Bills

1. A listing of transaction numbered 16212 through 16263, totaling \$41,511.16, was submitted to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

1. Received a quote from Fire-End & Croker for nine (9) sets of Lion turnout gear totaling \$36,406.80. (NYS Contract PC67938). Commissioner Schanz made a motion to order nine (9) sets of gear from Fire-End for \$36,406.80. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. We have not received a written confirmation that the 2022 order for Globe turnout gear from Garrison has been cancelled.

Commissioner Keeler made a motion to approve the minutes of the June 12, 2023 meeting. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for June 2023 and listing of transactions approved and paid in June 2023 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for May 2023 were returned to the Treasurer.
3. Commissioner Schanz moved and Commissioner Casucci seconded a resolution to authorize expenditure from the "Apparatus and Equipment Capital Reserve Fund" an amount not to exceed \$205,000 for the purchase of one pumper/tanker chassis.

The Secretary called the roll:

Commissioner Bowman	yes
Commissioner Schanz	yes
Commissioner Casucci	yes
Commissioner Keeler	yes
Commissioner Pettis	yes

The resolution was adopted subjected to a permissive referendum in accordance with General Municipal Law, Section 6-g.

4. Commissioner Keeler made a motion for the following 2023 budget modification: Add an appropriation for \$205,000 to "Capital Outlay-Reserves" for the purchase of one pumper/tanker chassis. Funds to be provided by a transfer of \$205,000 from the "Apparatus and Equipment Capital Reserve" fund balance to "Appropriated Reserves". Commissioner Pettis seconded the motion. The motion was carried unanimously.
5. Commissioner Schanz made a motion to purchase a tanker chassis from Kenworth Northeast Group for \$205,000. Commissioner Pettis seconded the motion. The motion was carried unanimously.
6. Commissioner Keeler made a motion for the following 2023 budget modification: Add an appropriation for \$6,000 to "Equipment-Purchase" for the purchase of three (3) ballistic vests for Chief Officers. Funds to be provided by allocating part of the revenue from the Greenlight Networks colocation payments. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to accept the Treasurer's Report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Pettis made a motion to purchase the following:
 - a. Five (5) Minitor V pager batteries from Pittsfield Communications @ \$50 each for a total of \$250.
 - b. Spend up to \$1,500 from Strategic Safety Dynamics for various sized firefighting gloves.Commissioner Keeler seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to approve TA-626 to the training center on August 10th. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Administrator's Report

1. Spectrum will install internet tomorrow (7-11) at Station #3.
2. Commissioner Casucci made a motion to switch eleven (11) iPads and one (1) phone from Verizon to T-Mobile. The total cost would be \$23.27 per device per month, \$279.24 total per month. (We currently pay \$413.11 per month) Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to amend the motion from the June 12 meeting to purchase forestry hose for \$1105.49. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Administrative Assistant's Report

1. F-633 was inspected by Smith's Automotive. M-624 was inspected by the dealership.
2. There was discussion on the FDIC show in Indianapolis, IN April 15-20th. This was tabled until next month.
3. Lisa will restock the first aid kits in the stations.

New Business

1. Received from UBS:
 - a. Client statement for June 2023
 - b. Transactions
 - c. Disclosure information on UBS professionals

Miscellaneous

1. Station #3 –
 - a. The epoxy floors are being done this week
 - b. PlymoVent has transponders for all the apparatus. They were delivered to VRS for installation.
 - c. A punch list was started
 - d. Hoses were changed out for the hose reels

- e. There are all steel hose nozzles for the hose reels
- f. We need a contact name and number for a Maltese Cross
- g. All easements were filed with the County for water
2. A meeting is scheduled for July 26th with MES to discuss ballistic vests
3. Del Signore is putting in a bid spec for paving for Station #2 and working on core drilling.
4. Commissioner Casucci spoke to Don Austin, from CPWA. We have to excavate a piece of pipe to see if it meets their standards. According to Mr. Austin, the pipe wasn't inspected by CPWA. Mr. Austin proposed another solution; CPWA will hook up the water and if something goes wrong, we will be responsible for any problems.
5. There will be a conference call on Thursday with EMTech to discuss the billing problems and the condensation in the Chiefs' office.

Recess

The meeting was recessed at 8:45 pm. The meeting will reconvene on Monday, July 24th at 7:30 pm.

Reconvene

The July 10, 2023 meeting of the Vischer Ferry Fire District was reconvened on Monday, July 24, 2023 at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Marty Schanz, Treasurer Carl Visconti, Secretary Karan Donohue, and Administrative Assistant Lisa Castaldo. Commissioner Bowman, Commissioner Casucci, Commissioner Keeler and Commissioner Pettis were absent

Bids

1. Received one bid from the Saxton Sign Corp for \$47,545 for a sign at Station #3.
2. Received one bid from Shakerley Truck \$479,114.99 for a tanker body.

Recess

Due to a lack of a quorum, the meeting was recessed until Wednesday, July 26, 2023 at 4:00 pm. The July 10, 2023 meeting of the Vischer Ferry Fire District was recessed again at 7:40 pm. The meeting will reconvene on Wednesday, July 26, 2023 at 4:00 pm in the Commissioners' room at Station #2.

Reconvene

The July 10, 2023 meeting of the Vischer Ferry Fire District was reconvened on Wednesday, July 26, 2023 at 4:00 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz,

Commissioner Grant Keeler, Treasurer Carl Visconti and Administrative Assistant Lisa Castaldo. Commissioner Casucci and Commissioner Pettis were absent.

Bills

1. A listing of transactions numbered 16264 through 16283, totaling \$316,789.70, was submitted to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Bids

1. Received one bid for the sign at Station #3 from Saxton Sign Corp. for \$47,545. Discussion on the bid. This does not include the cost of masonry or electrical. There should be a 3–4-week turnaround time.

Commissioner Schanz made a motion to accept the Saxton bid for \$47,545. Commissioner Keeler seconded the motion. The motion was carried unanimously.

2. Received one bid for a tanker truck body from Shakerley Truck Sales for \$479,114.99. Discussion on the bid. The chassis is to be delivered to Toyne and once the tanker body is received at Toyne, it will need to be insured. A resolution to authorize purchase of the tanker from the A&E Reserve Fund, subject to a permissive referendum, will be completed at the next Board meeting. After the next Board meeting, a permissive referendum will be done to purchase this using monies from the Apparatus and Equipment Reserve fund.

Commissioner Schanz made a motion to accept the Shakerley Truck Sales bid for \$479,114.99. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Miscellaneous

1. Discussion regarding colocation payments from Greenlight for Station #2 from the May installation of internet service and forward. We believe the check that was received July 26, 2023 was for June and July for Stations #1, 1A and 3 because there were no details listed on the check. Commissioner Bowman will follow up with Greenlight as to why we still haven't received payment for Station #2 and ask for a more detailed description on the checks going forward.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was adjourned at 4:30 pm. The next meeting will be Monday, August 14, 2023 in the Commissioner's room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District