

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, June 12, 2023.

The monthly meeting convened at 7:30 pm on Monday, June 12, 2023 in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Patrick Canale, Assistant Chiefs Tim Kimball and Allan Van Cleef.

Bid for Truck Chassis

One bid was received for a truck Chassis:

Kenworth Northeast Group, Inc. for \$204,944, net price. The bid will be sent to Attorney Hannigan for review. A budget modification will be prepared for a \$205,000 appropriation from the Apparatus and Equipment capital reserve fund. Also, a resolution for the expenditure, subject to permissive referendum, will be adopted at the appropriate time.

Bills

1. A listing of transactions numbered 16150 through 16208, totaling \$253,974.87, was submitted to the Board for approval.
2. The Town has corrected the fuel billing situation. Drivers are to only use the Town issued fobs to fuel the apparatus.

Commissioner Pettis made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Schanz made a motion to approve the minutes. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check Images for May 2023 and the listing of transactions approved and paid in May 2023 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for April 2023 were returned to the Treasurer.
3. The Treasurer handed out a Station #3 project cost summary.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve the following for membership in the Vischer Ferry Fire Company:
 - a. Richard Belotti, Jr.
 - b. Benjamin Doyle
 - c. Patrick NollesCommissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion for Matt Munafo to attend the BEFO/IFO boot camp in Wilton beginning in July. Commissioner Casucci seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to purchase five (5) lengths (500') of forestry hose from www.wildlandwarehouse.com @ \$174 each for a total of \$870. Commissioner Casucci seconded the motion. The motion was carried unanimously.
4. Commissioner Schanz made a motion to approve:
 - a. Necessary apparatus for the boot camp in Wilton.
 - b. Necessary apparatus for the fourth of July parade.Commissioner Casucci seconded the motion. The motion was carried unanimously.
5. We need to have some form of written documentation confirming the cancellation of the 2022 Garrison gear order notice of cancellation for the gear order. We need a written quote from Fire-End for the 2023 turnout gear that includes the NYS contract number.

Administrator's Report

1. Commissioner Schanz made a motion to declare failed hose as surplus. Commissioner Keeler seconded the motion. The motion was carried unanimously.
2. Commissioner Casucci made a motion to purchase from MES:
 - a. Two (2) lengths of 5" hose @ \$887.50 per length, plus S&H, for a total of \$1875.
Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. There is no specific date from Spectrum to install internet at Station #3.

Administrative Assistant's Report

1. The Red Cross would like to have a blood drive in August. This was approved.
2. A graduation party for June 24th was approved.
3. The deposit return for the wedding held on June 3rd was approved.
4. Car 62 will be having the inspection done.
5. The gas meters were all inspected.
6. Drain Care has put up flags at Station #2.
7. Commissioner Schanz made a motion to spend up to \$1,000 to purchase a pressure washer. Commissioner Pettis seconded the motion. The motion was carried unanimously.

New Business

1. Received the following from UBS:
 - a. Client statement for May 2023
 - b. Trades
 - c. Transactions
2. Received the legal notice for the truck Chassis bid
3. Received the Audit Communications and Regulatory Basis Financial Report Year ended December 31, 2022 from Bryans and Gramuglia.
4. Received a check, #70844736, for \$1,050.66 from Greenlight Networks for the May 2023 colocation payment.
5. A copy of the Management Representation letter sent to Bryans and Gramuglia regarding the 2022 audit was provided for the district files.
6. Received the letter of credit from TD Bank

Miscellaneous

1. There is one more year left on the technical support agreement with EMTech. However, they have not yet sent invoices for the installment payments due so far this year. Also, there is a disputed 2021 balance of \$3,070 for T&M maintenance still on their books that needs to be resolved.
2. Station #3 –
 - a. No water meter yet
 - b. Floors are down

- c. Backup vents are being hooked up
 - d. Cabinets are in
 - e. Epoxy floors have to be done
 - f. Gas is metered
3. Discussion on the tax exemption. The Town Assessor was wrong to deny the tax credits to out of district members. Clifton Park, Halfmoon, Jonesville, West Crescent and Vischer Ferry will be hiring Attorney Tim Hanigan to help resolve this matter. Eligibility depends on the resolution passed by all districts, schools and towns. Commissioner Schanz made a motion to authorizing Commissioner Bowman, as Chairman, to take all action necessary to ensure that any member entitled to the real property tax exemption receives that exemption. Commissioner Pettis seconded the motion. The motion was carried unanimously.
 4. Due to the difficulty of hearing an evacuation order by truck horns, we will purchase compressed air horns to be used at the door. Commissioner Schanz made a motion to purchase ten (10) air horns for up to \$20 from Walmart. Commissioner Pettis seconded the motion. The motion was carried unanimously.
 5. A repeater test was done at Coburg Village. It worked well. We will be trying out a repeater from Saratoga County. Saratoga County approved a test on Verdoy's tower.
 6. Received the warrantee from Spartan for ETA-625 and ETA-621.
 7. There will be a meeting for tanker specs on Monday, June 19th at 7:30 pm at Station #1.
 8. Received a price for a three (3) foot pony line extension from MES. Commissioner Schanz made a motion to purchase nine (9) extensions for \$900 from MES. Commissioner Keeler seconded the motion. The motion was carried unanimously.
 9. EMTech was here to do spring maintenance at Stations #1 and 2, but left no paperwork.
 10. There was discussion on bailout. The officers are researching other products.
 11. Grants are available for records. We should consider malpractice insurance for EMS.
 12. We have to check on topsoil around Station #3 to see if it is really topsoil.
 13. There is a wire in front of Station #3 that no one seems to know what it is.
 14. Del Signor has done the core drilling at Station #2. We have not yet received a report.
 15. We have to obtain a phone number to contact a dealer locally for bullet proof vests.
 16. We need to order collapsible pails.
 17. There was discussion on a sign for Station #3. Commissioner Schanz made a motion to purchase a 10mm LED sign with a 4'x6' viewing area and a 12" header for \$46,312 from Saxton Sign Corp. They do not provide the base. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:30 pm.

The next meeting will be Monday, July 10, 2023 at 7:30 pm in the Commissioners' room at Station #2.

06-12-2023 Cont'd

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District