

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, May 8, 2023.

The monthly meeting convened at 7:30 pm on Monday, May 8, 2023 in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Assistant Chief Tim Kimball, President Phil Brousseau and Ralph Lemme from UBS.

Mr. Lemme made the following presentation:

1. Interest rates are up
2. Reviewed past performance, asset allocation and holdings of the plan
3. Reviewed recommendations; Commissioner Schanz made a motion to invest available cash and the proceeds of the Vanguard Wellesley Fund into a "laddered" FDIC portfolio of 6-, 12-, and 18-month maturities (\$100,000 each) and to reallocate JP Morgan Mid Cap (\$130,000) and T Rowe Price Mid Cap fund (\$105,000) to John Hancock Mid Cap and Vanguard Mid Cap Core. Commissioner Pettis seconded the motion. The motion was carried unanimously.
4. Ralph will come back in September.

Mr. Lemme left at 8:00.

Bills

1. A listing of transactions numbered 16097 through 16146, totaling \$324,818.52, was presented to the Board for approval.
2. There was a bill for \$400 for diesel fuel from the Town. This was billed three times for a total of \$400. There was no truck number, fob, odometer reading and the code used was xxxx. These charges did not appear on the WEX bill. The Treasurer will inquire about this with the Town.

Commissioner Keeler made a motion to pay the bills. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Keeler made a motion to approve the minutes. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for April 2023 and the listing of transactions approved and paid in April 2023 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for March 2023 were returned to the Treasurer.
3. A budget revision of \$32,000 was made for gear this year.
4. The Workers' Comp audit was done. The construction coordinator position and maintenance person (who worked more hours) are at a higher insurance coverage, causing the bill to go from \$933 to \$1,456 this year.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Pettis made a motion to purchase four (4) "D" rings from Grainger for \$27.83 each for a total of \$111.32. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Casucci made a motion to approve all ETAs, ER-631 and the pick-up trucks to Lake Auto in Ballston Lake on Monday, May 22nd for a vehicle extrication drill. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Administrator's Report

1. Flow test has been completed on all SCBA packs
2. All bottles were hydrottested, except one.
3. The Town will no longer be providing paper plans for the Chiefs' review. They will be sent electronically.

Administrative Assistant Report

1. Drain Care should be here in 2 weeks.
2. Lisa will be going on summer hours starting May 26. Her hours will be Monday through Thursday, 10-3.

New Business

1. Received a letter from Bank of Greene County, asking to speak with us about what they can do for us
2. Received *Fire District Affairs* for April and May 2023.
3. Received copies of checks, #70300346 for \$5,233.86 and #70517000 for \$1,045.80, respectively, from Greenlight for November to March. We were charged for internet at Station #2, which we did not have.
4. Received the client statement for April 2023 and transactions from UBS.
5. Received the workers compensation final audit statement from Avid Insurance Agency, Inc.
6. Received information for change to the by-law from the Capital Area Fire Districts Association.

Miscellaneous

- 1, Station #3 –
 - a. Expect to have permanent heat on tomorrow
 - b. Gas and water meters are not on yet
 - c. Outside area needs to be cleaned up
 - d. Have not received a bill for electricity yet
1. Received two quotes for a push mower:
 - a. All Seasons \$449
 - b. Lowes 450

Commissioner Schanz made a motion to purchase a push mower from All Seasons for \$449. Commissioner Keeler seconded the motion. The motion was carried unanimously.

2. Someone is using the dumpster at Station #2. We will try to find out who it is.
3. The specs for the chassis for the new tanker will be sent to Attorney Tim Hannigan. A performance bond is not necessary because we will own the chassis.
4. TA-626 will be going to VRS for valve work.
5. ER-631 will be going to VRS Thursday and Friday for pump test.
6. Hose test will be held at Station #2 on Wednesday, May 17th.
7. There was discussion on selling the yellow trailer and purchasing two trailers.
8. There was discussion on whether dredging will be necessary prior to putting the dock in.
9. Commissioner Casucci will be attending the 2023 Annual meeting of Fire Districts of the State of New York, May 17-20th at Turning Stone Casino and Resort in Verona, NY.
10. There was discussion on bullet proof vests. We should buy local so the vests can be properly fitted.
11. There was an odor of gas at Station #1. The propane tank was empty.
12. DelSignore will be doing the core drilling at Station #2. They will refund the cost of this if they win the bid for the blacktop.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:20 pm. The next meeting will be Monday, June 12, 2023, at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

Executive Session

Commissioner Pettis made a motion to go into Executive Session for a personnel matter. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioner Pettis made a motion to come out of Executive Session. Commissioner Keeler seconded the motion. The motion was carried.