

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, April 10, 2023.

The monthly meeting convened at 7:30 pm on Monday, April 10, 2023 in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Patrick Canale, Assistant Chiefs Tim Kimball and Allen Van Cleef, President Phil Brousseau, Michael Stanley, Trevor Bobrow and Tom Pavlot, Jr. from Fire End and a representative for Lion Gear

Mr. Pavlot made a presentation for Lion Gear:

1. 150 days to delivery
2. State contract pricing
3. \$3,960.60 per set

Mr. Pavlot, Trevor Bobrow and Mike Stanley left at 8:00 pm.

### **Bills**

1. A listing of transactions numbered 16036 through 16091, totaling \$540,999.55, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Old Business**

Commissioner Casucci made a motion to approve the minutes. Commissioner Pettis seconded the motion. The motion was carried unanimously.

## **Treasurer's Report**

1. Bank statements, account reconciliations and check images for March 2023 and the listing of transactions approved and paid in March 2023 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for February 2023 were returned to the Treasurer.
3. The independent audit for FY 2022 is scheduled for tomorrow, April 12<sup>th</sup> and, if necessary, Wednesday, April 13<sup>th</sup>. This year's audit is the final year of our current contract with Bryans and Gramuglia. A new RFP will be issued in October.
4. The final upfit for M-635 is \$12,650.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

## **Chief's Report**

1. Commissioner Schanz made a motion to approve \$200 for a car fire drill on Monday, April 24<sup>th</sup>. This is the fee for using the Town of Colonie training tower.
2. There was lengthy discussion on the EMT Recertification Program – CME Program. Commissioner Schanz made a motion to approve VECTOR Solutions for \$885 per year. REBUS Consulting was not included. Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. There was discussion on attending the FDIC Conference in Indianapolis, April 15-20, at the Indiana Convention Center. Room reservations will be made for 16 people to attend. We will not be attending the Chief's show in Syracuse this year.
4. Commissioner Schanz made a motion to purchase the following:
  - a. Four (4) lengths (400') of forestry hose @ \$174 each for a total of \$696 from [www.wildlandwarehouse.com](http://www.wildlandwarehouse.com). Received a quote from MES for two (2) lengths of yellow and red 1 3/4" hose for @ \$337.33 each for a total of \$674.66.
  - b. EMS equipment for \$1,766.07 from McKession, ACE Hardware and emsstuff.

Commissioner Pettis seconded the motion. The motion was carried unanimously.

5. There will be a discussion on AEDs next month.
6. Commissioner Pettis made a motion for the following:
  - a. ETAs as needed and pick-up trucks on Monday, April 24<sup>th</sup> for a car fire drill at the Colonie Training facility.
  - b. ETAs as needed and the pick-up trucks on Saturday, May 13<sup>th</sup> for a structure fire drill at the Saratoga County fire training facility in conjunction with West Crescent.

Commissioner Schanz seconded the motion. The motion was carried unanimously.

7. We will be sending one (1) engine to all of West Crescent's fire calls in the Clifton Park portion of their district for at least 2-3 weeks.

8. All Chief's cars and pick-ups have had their inspections completed from Ziebart.

### **Administrator's Report**

1. All District employees who move any apparatus will be tracked through the DMV LENS program.
2. One member has not completed the Sexual Harassment training and their fob was turned off.
3. Blue Devil is coming to the end of its lifespan. It will cost \$500 yearly to put Blue Devil into the Cloud, if we choose to do that.
4. Commissioner Schanz made a motion to purchase three (3) computers for \$500 each from Amazon to run the TVs for all three stations for iamresponding. Commissioner Keeler seconded the motion. The motion was carried unanimously.

### **Administrator's Assistant Report**

1. The 2022 turnout gear order from Garrison is being cancelled. Encumbered funds (\$13,944) to be combined with 2023 budget amount for gear.

### **New Business**

1. Received and engagement letter from Bryans and Gramuglia.
2. Received from UBS:
  - a. Client statement for March 2023
  - b. Transactions

### **Miscellaneous**

1. Received two quotes for a lawn mower:
  - a. Deere and Company (United Ag and Turf) John Deere \$9,153.69.
  - b. All Season's Equipment Scag Patriot 61" 7,800.00Commissioner Schanz made a motion to purchase a Scag Patriot for \$7,800 from All Season's. Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Station #3 –
  - a. Starting the sidewalks and curbing
  - b. The timbers are going up
  - c. There is another issue with Clifton Park Water Authority. They will not install our meter because they need an as-built drawing; but we need information from them to prepare the drawing. As a result, there is no water at Station #3 yet.
  - d. The hose reels were right but the hose was wrong.
3. A civil engineer was contacted to suggest options for the Station #2 parking lot. He suggested doing core drills. Commissioner Pettis made a motion to spend up

to \$2,500 for core drilling. Commissioner Schanz seconded the motion. The motion was carried unanimously.

4. There was discussion on purchasing ballistic vest for the Chiefs. Commissioner Pettis received one (1) quote from Safe Life Defense for three (3) vests @ \$1,689 each for a total of \$5,067. Commissioner Pettis made a motion to purchase three (3) ballistic vests from Safe Life Defense for a total of \$5,067. Funds will be provided from the 2023 turnout gear budget. Commissioner Schanz seconded the motion. The motion was carried unanimously.
5. Commissioner Casucci spoke with Don Austin, of the Clifton Park Water Authority. Mr. Austin said he would talk to the inspector about plans to bring water to Station #2. We already paid for the plans. Commissioner Casucci brought the plans to the inspector. We are waiting for Mr. Austin to call us back.
6. EMTech would like to do boiler work at Station #2. They would remove and replace the existing main boiler pump for \$4,202. We will contact another company to look at the boiler.
7. Discussion on the tanker committee meeting. E-One works with aluminum and VRS works with stainless steel. Both companies are almost done with their specs. We will send them to Attorney Hannigan when they are done.
8. ETA-625 is at Watkens Springs in Albany for the right springs and leaf. It will go to VRS to finish the repair work after the springs are done.
9. A new valve assembly for the jet dump for TA-626 has been ordered.
10. We will hold off on any work on F-633 until after brush fire season is over.
11. Commissioner Schanz made a motion to declare three (3) lengths of 1" single jacket non weeping forestry hose as surplus. Commissioner Pettis seconded the motion. The motion was carried unanimously.
12. We will check to see if we can put the boat ramp in.

### **Adjournment**

Commissioner Pettis made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:45 pm. The next meeting will be Monday, May8, 2023 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

Kevin Bowman, Chairman  
Board of Fire Commissioners  
Vischer Ferry Fire District