

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, September 12, 2022.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau and Chief Ken Bowman. Commissioners Dave Pettis and Grant Keeler were absent.

Bills

1. A listing of transactions numbered 15570 through 15617, totaling \$236,884.05, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Casucci made a motion to approve the minutes. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for August 2022 and the listing of transactions approved and paid in August 2022 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for July 2022 were returned to the Treasurer.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Budget

The proposed General Fund Budget for 2023 was presented to the Board for approval. The total appropriation for FY2023 is \$1,273,300, requiring \$1,112,300 to be raised by property taxes. A tax rate increase of about 5% is anticipated, based on current assessed values. Commissioner Casucci made a motion to approve the proposed 2023 General Fund Budget. Commissioner Schanz seconded the motion. The motion was carried unanimously. The required budget hearing has been scheduled for Tuesday, October 18, 2022 at 7:30 pm in the Commissioners' room at Station #2.

Chief's Report

1. Commissioner Schanz made a motion to approve the following:
 - a. Classes at Oriskany, NY:
 - i. Greg Agosti - basic search 9-23 to 9-25
 - ii. Peter Kudrewic - basic search 9-23 to 9-25
 - iii. James Laing - water awareness 9-23 to 9-25
 - iv. Tim Brousseau - swift water 9-23 to 9-25
 - b. Use of the Colonie fire training tower on September 14th
Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to purchase the following:
 - a. Four (4) sets of boots from the www.firestore.com @ \$546.65 each for a total of \$2,186.60 (internet price)
 - b. Five (5) helmets from Garrison Fire @ \$283.20 each for a total of \$1,416Commissioner Casucci seconded the motion. The motion was carried unanimously.
3. Commissioner Casucci made a motion to approve the following:
 - a. M- 635 to go to Oriskany
 - b. ER-631, ETA-621, M-624 and a Chief's car to go to the Colonie training tower on September 14thCommissioner Schanz seconded the motion. The motion was carried unanimously.
4. The September 26th drill will be a walkthrough of Station #3. Helmets are required.

Administrator's Report

1. Cameras will be installed at Station #2 to see how well they work
2. Training records are being scanned into the computer
3. There was discussion on replacing the copier at Station #2. Four options were presented with pricing from \$3,492 to \$5,600. There is no need for a fax on the

new copier. Commissioner Casucci made a motion to purchase a Canon model IRADV-3826 from Centurion Business Machines for \$3,495, with a service contract with Centurion for \$350 per year. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Administrative Assistant

1. Tim Brousseau is calibrating the meters.
2. A completed list of items to be done will be given to the electrician.

New Business

1. Received an engagement letter from Firefly.
2. Received the client statement for August 2022 and account information from UBS.
3. Received information on the fall training workshop sponsored by AFDCA on November 11-12 in Westmere.
4. Received the letter of credit from TD Bank
5. Received notice of a subdivision review
6. Received the tax revenue for 2023
7. Received *Fire District Affairs*
8. Received a check (#65156383) for \$4,231.28 from Greenlight Networks for the cost of upgrades to Station #2.
9. Received from Avid Insurance Agency:
 - a. A check (#14175) for \$737.00 for the return premium of \$999 (demolition of building) and the additional premium of \$262 (adding 2022 Silverado (M-635) to the Auto policy)
 - b. Endorsement deleting the 1998 Chev K3500 Rescue Vin #1101 from the auto policy.

Miscellaneous

1. The past president of Galway was killed in a motorcycle accident this week.
2. There is a meeting with the architect and trades on Thursday, September 15th, at 8:00 am at Station #2.
3. The notice for the sale of 623 will be put on the sign and the truck will be placed in front of Station #2.
4. The docks will be removed at the end of October. The fire district sign is missing from the gate.
5. In November there will be a demonstration of radios from Motorola and Pittsfield Communications.
6. The spare key for Car-629 is missing.

Adjournment

Commissioner Casucci made a motion to adjourn. Commissioner Schanz seconded the motion. The motion was carried unanimously. The meeting was adjourned at 8:55 pm.

The next meeting will be Monday, October 10, 2022 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District