

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, October 10, 2022.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Grant Keeler, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Chief Ken Bowman, Assistant Chief Tim Kimball and President Phil Brousseau. Commissioners Dave Pettis and Andrew Casucci and Assistant Administrator Lisa Castaldo were absent.

Bid Opening

One bid was received for snowplowing for the 2022-2023 season:

Marc Badalucco	\$11,110
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Commissioner Schanz made a motion to hire Marc Badalucco for snowplowing for the 2022-2023 season for \$11,110. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Bills

1. Listing of transactions numbered 15630 through 15670, totaling \$358,036.64, was presented to the Board for approval

Commissioner Schanz made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

1. James Laing did not go to classes at Oriskany.

Commissioner Keeler made a motion to approve the minutes. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for September 2022 and the listing of transactions approved and paid in September 2022 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for August 2022 were returned to the Treasurer.
3. The Administrator and Assistant Administrator were trained on the HVAC system at Station #1 so the check can now be sent to EMTech.
4. There is now a new system for gas cards for the apparatus. Right now, there are two accounts – one for account number and one for mailing address. The old cards in use now will expire in 60 days. Commissioner Schanz will distribute the new cards all at once.
5. The Treasurer will be unable to do his duties, starting October 27, due to surgery. All items will be done before he leaves.

Chief's Report

1. Amira Shahmoradi and Amber Simmons are no longer members of the Vischer Ferry Fire Company.
2. Commissioner Keeler made a motion to purchase the following;
 - a. One (1) blow hard PPV electric fan from www.feldfire.com for \$3,950. This is a budget item.
 - b. One (1) pair of boots to replace damaged onesCommissioner Schanz seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion for the following:
 - a. ETA-621 for a fire prevention class October 12th
 - b. ETA-621 and ETA-625 for fire prevention poster winners on October 26
 - c. Apparatus as needed for Halloween parades on October 29th and 30thCommissioner Keeler seconded the motion. The motion was carried unanimously.
4. All gear was received from Amber Simmons except for the pager. Unable to contact her.
5. M-635 is at Auto Solutions for lighting and installation of the knucklehead flashlights.

Administrator's Report

1. A security camera has been set up at Station #2 for testing.
2. The new copier has been received.
3. The Administrator and Assistant Administrator have been trained on the HVAC for Station #1.
4. Commissioner Keeler made a motion to purchase the following for Station #3:

- a. 3 (three) Ubiquiti Wi-Fi 6 Pro Access Points from Ubiquiti store for \$150 each for a total of \$450.
- b. One (1) Netgate 4100 Gateway router from Netgate store for \$599.
- c. Eight (8) Crosstalk 250 phones from Crosstalk store for \$149 each for a total of \$1,192.
- d. four (4) Fanvil i12 Door Intercom from Amazon for \$129.99 each for a total of \$519.96
- e. all equipment will be purchased from the businesses mentioned or from a cheaper source.

Commissioner Schanz seconded the motion. The motion was carried unanimously.

Administrative Assistant

1. The use of the hall by the Red Cross was tabled until next month,
2. The Drager gas meters were calibrated.

New Business

1. Received the preliminary budget for 2023.
2. Received the July 6, 2022, August 3, 2022 and September 7, 2022 minutes of the Vischer Ferry Volunteer Fire Company.
3. Received the client statement for September 2022 from UBS.
4. Received the legal notice for the budget hearing
5. Received information on a November workshop sponsored by AFDSNY in Westmere.

Miscellaneous

1. Station #3 _
 - a. There was discussion of reversing the flow in and out of the bays. The apparatus will enter from the back and depart from the front.
 - b. The antenna and cable connections will be going in on Wednesday, the 12th.
 - c. There will be ten (10) electrical receptacles in the truck room. The receptacles for the TVs are not included in this.
 - d. Need to run an airline for TA-626 if it will be there for the winter.
 - e. Four (4) repeaters in the truck bay.
 - f. No internal siren or buzzers
 - g. Thursday, October 13th, there will be a meeting at 8:00 with the architects and trades
2. All problems have been fixed on ETA-621 –
 - a. Valves doesn't leak anymore. May have to run an airline off of it to 626
 - b. New ladder assist wheels. Keep them straight so there is no rubbing.
3. The docks will be removed the last week of October.

4. Researching door openers via apps. Commissioner Schanz made a motion to purchase a door opener from MyQ for \$500. Commissioner Keeler seconded the motion. The motion was carried unanimously.
5. We will leave 623 outside for a while longer.
6. The grinder pump well at Station #2 has sunk or the drain has sunk. They do not meet. It will have to be dug up to find the problem.
7. There will be a meeting with the Clifton Park Water Authority in November or December.
8. The Budget Hearing will be Tuesday, October 18, 2022 at 7:30 pm at Station \$2.
9. Commissioner Schanz moved and Commissioner Keeler seconded a resolution for the Board of Electors to be comprised of Susan Howard, Johanna Smith and Jacqueline Hunt. The Secretary called the roll:

Commissioner Bowman	yes
Commissioner Schanz	yes
Commissioner Casucci	absent
Commissioner Keeler	yes
Commissioner Pettis	absent

The resolution was adopted.

Recess

Commissioner Schanz made a motion to recess until Tuesday, October 18, 2022 at 7:30 pm at Station #2. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was recessed at 8:45 pm.

Budget Hearing

Those in attendance for the Budget Hearing were Commissioner Bowman, Commissioner Keeler, Commissioner Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrator Assistant Lisa Castaldo and Chief Ken Bowman. No members of the public were in attendance.

Commissioner Bowman called the Budget Hearing to order. No comments were made from the public.

Commissioner Keeler made a motion to close the public hearing. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Reconvene

The meeting of the October 12, 2022 meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District reconvened on Tuesday, October 18, 2022 at 7:30 pm. Those in attendance were Commissioner Kevin Bowman, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo and Chief Ken Bowman. The Budget Hearing preceded the actual start of the meeting.

1. Commissioner Pettis moved and Commissioner Keeler seconded a resolution to override the Real Property Tax Cap. The Secretary called the roll:

Commissioner Bowman	yes
Commissioner Casucci	absent
Commissioner Schanz	absent
Commissioner Keeler	yes
Commissioner Pettis	yes

The resolution was adopted.

2. Commissioner Keeler moved and Commissioner Pettis seconded a resolution to approve the Final Budget for 2023 that Exceeds Real Property Tax Cap. The Secretary called the roll:

Commissioner Bowman	yes
Commissioner Schanz	absent
Commissioner Casucci	absent
Commissioner Keeler	yes
Commissioner Pettis	yes

The resolution was adopted.

3. Commissioner Pettis made a motion to purchase the following from McKesson Medical Supplies:

a. Cables for the AEDs	\$1,140
b. Carrying case for the pulse oximeter	<u>60</u>
	\$1,200

Commissioner Keeler seconded the motion. The motion was carried unanimously.

4. Discussion on 623. If it goes back in service, the new truck will sit out.
5. The retaining wall is finished at Station #3.
6. There was discussion on compaction of dirt at Station #3 for the floors and pad.
7. The stove was fixed. The igniter was plugged.

Adjournment

Commissioner Pettis made a motion to adjourn. Commissioner Keeler seconded the motion. The motion was carried unanimously. The meeting was adjourned at 7:50 pm. The next meeting will be Monday, November 14, 2022 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

