

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, March 14, 2022.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Ken Bowman, Assistant Chiefs Patrick Canale and Tim Kimball, President Phil Brousseau, Captain Andy Stadel, Ralph Lemme – UBS and Craig Relyea – Fire Fly, Inc. Commissioner Dave Pettis and Commissioner Grant Keeler were absent.

Bids for the old M-624

1. Christopher Bishop	\$ 9,199.90
2. Kevin Teetsel	10,000.00
3. Ross MacIntosh	11,000.00
4. Chris Gennoy	11,201.00
5. Vernon Estes	13,911.00

Commissioner Schanz made a motion to award the bid for the old M-624, to Vernon Estes for \$13,911.00. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Ralph Lemme – UBS discussed the following:

1. We have annualized rate of return of 5.23% to date.
2. There are some CDs coming due this year in April and October.
3. Bonds are beginning to lose their value.
4. The SP growth is down 15.66%. S&P value is down 4.48%. The CD rates are 1%.
5. We need to rebalance to 60/40.
6. He will invest the 2021 contribution of \$150,000 into the PACE mutual funds.

7. Commissioner Schanz made the following motion:
- a. **Reduce:**
 1. John Hancock Bond Fund \$35,000
 2. Blackrock Strategic Income Fund \$35,000.
 - b. **Reallocate** the proceeds and available cash to FDIC Insured CDs:
 1. \$55,000 – 9 month
 2. \$65,000 – 12 month
 3. \$65,000 – 18 month.
 (These will be held until the end of the month or if Ralph calls.)
 - c. **Decrease:**

1. John Hancock International Equity	-3%
2. AB LRGE Cap Growth fund	-2%
3. Virtus KAR Small Cap fund	-2%
4. JH Bond fund	-2%
5. Blackrock Strategic Income fund	-2%
 - d. **Increase:**

1. American Mutual Fund	+6%
2. American Balanced Fund	+1%
3. Vanguard Ultra Short Bond	+4%
 - e. **Rebalance** UBS Pace Funds to updated model. Realign with risk tolerance and model portfolio.

Commissioner Casucci seconded the motion. The motion was carried unanimously.

Craig Relyea – Fire Fly, Inc. discussed the following:

1. Craig discussed the Annual Report dated January 1, 2022
2. We will be making a \$150,000 contribution for 2022.
3. Participant William Watson has submitted an application to be paid a Total and Permanent Disability benefit from the Program. Commissioner Schanz made a motion to pay William Watson \$23,438.51. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Both Ralph and Craig will attend the November meeting.

Bills

1. A listing of transactions numbered 15202 through 15255, totaling \$329,998.29, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Old Business

1. The solar connections at Station #2 are gone.
2. We received two bids for \$5,200 for a storage container. The representative of the one we chose last month, All Space Containers, did not contact us. Interport lowered their price to \$5,000, so we contracted with them. Commissioner Schanz made a motion to approve up to \$1,000 for stone under the container. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Commissioner Casucci made a motion to approve the minutes. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Banks statements, account reconciliations and check images for February 2022 and the listing of transactions approved and paid in February 2022 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for January 2022 were returned to the Treasurer.
3. The bill from EMTech is still pending.

Commissioner Schanz made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Amber Simmons into membership of the Vischer Ferry Fire Company. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Casucci made a motion for the following:
 - a. Captain Stadel to take Instructor II May 16 – 20 at the Watervliet Arsenal.
 - b. James Laing to take natural gas & propane April 19th at Westmere.
 - c. Saratoga County training center April 20th.
 - d. Lake Auto for extrication drill April 25th.
 - e. Three rooms for the Chiefs' show in Syracuse.

Commissioner Schanz seconded the motion. The motion was carried unanimously.

3. Commissioner Schanz made a motion to purchase the following:
 - a. Weather guard tool box for \$975 for M-624.
 - b. An under-seat storage box from Amazon for \$200 for M-624.
 - c. Items for ER-631:
 - i. Webbing
 - ii. Cribbing
 - iii. Straps

iv. Tarps

These will be from various vendors for a total of \$384.

Commissioner Casucci seconded the motion. The motion was carried unanimously.

4. Commissioner Casucci made a motion for the following:
 - a. ER-631, ETA-621, ETA-625, M-624, F-623 to Saratoga training center April 20th.
 - b. ER-631, ETA-621, ETA-625 to Lake Auto April 25th.

Commissioner Schanz seconded the motion. The motion was carried unanimously.

5. Commissioner Schanz made a motion to approve the following:
 - a. Zodiac declared surplus
 - b. Chief will compile a list of items to be declared surplus
 - c. Old gear will be donated to Maplewood – for exterior use only
 - d. Old low band radios

Commissioner Casucci seconded the motion. The motion was carried unanimously.

Administrator's Report

1. Only one person has not had their physical.
2. LOSAP was submitted
3. Spectrum for Station #3 was cancelled and the router was sent back.

Administrator's Report

1. The request for canine pictures with the Easter Bunny on April 10th was denied.
2. The request from the American Red Cross for a blood drive on April 26th was approved.
3. A new hall rental agreement has been made and will be sent to Attorney Hannigan for consideration.
4. Commissioner Schanz will contact EMTech concerning training the Administrator and Administrative Assistant on the controls of the heating system at Station #1.
5. The lawn bids are being advertised.
6. County Waste will now be charging us for waste disposal. Commissioner Schanz made a motion to pay County Waste \$60 per month. Commissioner Casucci seconded the motion. The motion was carried unanimously.

New Business

1. Received the minutes of the February 2, 2022 meeting of the Vischer Ferry Volunteer Fire Company.
2. Received endorsements from Avid Insurance Agency, Inc. for M-624 and the 2020 Can AM. has been
3. Received the client statement from UBS for February 2022 and transaction confirmations.

4. Received the legal notice for approving expenditure of \$920,000 for ER-631.
5. Received a notice from Mike and Tricia Bibighaus for a historical preservation tax easement for their property at 178 Vischer Ferry Rd.

Miscellaneous

1. There was discussion on Greenlight. The contract was not signed by them. Attorney Hannigan will contact them.
2. We will be connecting the washer and dryer at Station #2.
3. Commissioner Casucci will be getting prices for racks.
4. The trailer is almost complete. It needs outside lighting, wiring and a generator. We have received prices from Auto Solutions of NY, Inc. for \$7,681 and Whelan for \$9,000. No action was taken on this at this time.
VRS will be completing the following on ER-631:
 - a. Electrical boxes
 - b. Spanners and hydrant wrenches
 - c. Tips for booster reel
 - d. Hose strap for high rise

Adjournment

Commissioner Casucci made a motion to adjourn. Commissioner Schanz seconded the motion. The motion was carried unanimously. The meeting was adjourned at 10:00 pm. The next meeting will be Monday, April 11, 2022 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

