

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, June 13, 2022.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Ken Bowman, Assistant Chiefs Patrick Canale and Tim Kimball and President Phil Brousseau. Commissioners Kevin Bowman and Grant Keeler were absent.

Bills

1. A listing of transactions numbered 15385 through 15452, totaling \$33,888.94, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Old Business

1. There was discussion on gas meters. This will be researched at the Chiefs' show.

Commissioner Casucci made a motion to approve the minutes. Commissioner Pettis seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for May 2022 and the listing of transactions approved and paid in May 2022 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for March and April 2022 were returned to the Treasurer.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Casucci made a motion to approve Michael Gessler for membership in the Vischer Ferry Fire Company, Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Pettis made a motion to approve the following:
 - a. ER-631, M-626 and ETA-621 to go to the Colonie training tower for a drill on car fires. (Date to be determined)
 - b. Seven (7) members attending the Chiefs' show to receive per diem meal reimbursements plus mileage/tolls if a personal vehicle was used. Administrator Tim Brousseau, Chief Patrick Canale and Commissioner Marty Schanz will be attending for one day.

Commissioner Casucci seconded the motion. The motion was carried unanimously.

3. Commissioner Casucci made a motion to approve the purchase of the following:
 - a. Five (5) helmet shields from Conway Shields.
 - b. Installation of a power outlet, with auto eject, in ETA-621 and 625 to charge the electric PPV fan.
 - c. Four (4) Streamlight Knucklehead flashlights from www.thefirestore.com for \$175 each for a total of \$700.

Commissioner Pettis seconded the motion. The motion was carried unanimously.

4. Commissioner Pettis made a motion to approve the following:
 - a. M-624 for the members taking the Firefighter 1 class to use for transportation to the class.
 - b. Apparatus for the July 4th parade.
 - c. ER-631 on Saturday, June 18th for a local Heroes event being held at Bowman Orchards.
 - d. One ETA on July 23rd for the Firefighter 1 class being held at the County Training Center.

Commissioner Casucci seconded the motion. The motion was carried unanimously.

5. There was lengthy discussion on Globe gear vendors. This will be researched at the Chiefs' show.

6. ETA-621 – the tank level was reprogrammed, M-624 – a shore charger and auto-eject will be installed , UTV – a battery conditioner will be installed. ER-631- will be at VRS all day on Monday, June 20th for punch list items.

Administrator's Report

1. The gas meter calibration was tabled until July. This will be researched at the Chiefs' show.
2. We need to purchase two (2) 6-7' long pony lines.
3. Commissioner Pettis made a motion to declare the attached list as surplus items. Commissioner Casucci seconded the motion. The motion was carried unanimously.
4. EMTech has not replaced the mini-split ACs at Station #1.
5. Commissioner Casucci made a motion to purchase two (2) batteries for the old TIC from MES for \$67.95 each for a total of \$135.90. Commissioner Pettis seconded the motion. The motion was carried u unanimously.
6. Commissioner Pettis made a motion to replace a sump pump for \$200 from Sump Pump Geeks. Commissioner Casucci seconded the motion. The motion was carried unanimously.
7. In the process of applying for a grant for AEDs.

Administrative Assistant

1. Commissioner Pettis made a motion to purchase three (3) locks for the Vischer Ferry Nature Preserve. Commissioner Casucci seconded the motion. The motion was carried unanimously.

New Business

1. Received a Certificate of Commissioner Training from Commissioner Casucci.
2. Received the Client statement from UBS for May 2022.
3. Received a thank you letter from Jonesville for assisting them with Alan Atwell's Memorial service on May 14, 2022.
4. Received the letter of credit from TD Bank.

Miscellaneous

1. There will be a construction meeting on Thursday, June 16th at 8:00 am at Station #2.
2. Saratoga County Sewer District will not approve the grease trap as specified for Station #3. The trap has to be re-engineered to comply with their standard.
3. The footings will be poured starting tomorrow, June 14th.
4. There will be two (2) separate drains for the washing machines.
5. There was approval of travel rules.
6. There was discussion on obtaining quotes for annual vehicle maintenance contracts for the District vehicles.

7. The procurement policy was tabled until July.
8. Commissioner Pettis made a motion to enter into Executive Session for the purpose of the proposed acquisition, sale or lease of real property. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Executive Session

Commissioner Pettis made a motion to go into Executive Session for the proposed acquisition of real property. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Commissioner Casucci made a motion to come out of Executive Session. Commissioner Pettis seconded the motion. The motion was carried unanimously.

The land swap will not be going forward at this time. Station #1A will be fobbed and re-keyed.

Adjournment

Commissioner Casucci made a motion to adjourn. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:15 pm. The next meeting will be Monday, July 11, 2022 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Marty Schanz, Commissioner, Pro Tem
Board of Fire Commissioners
Vischer Ferry Fire District