

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, September 13, 2021.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm on Monday, September 9, 2021 in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Ken Bowman, Assistant Chiefs Patrick Canale and Tim Kimball and President Phil Brousseau.

### **Bills**

1. A listing of transactions, numbered 14839 through 14879, totaling \$26,985.71, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Pettis seconded the motion. The motion was carried unanimously.

### **Old Business**

Commissioner Casucci made a motion to approve the minutes. Commissioner Pettis seconded the motion. The motion was carried unanimously.

### **Treasurer's Report**

1. Bank statements, account reconciliations and check images for August 2021 and the listing of transactions approved and paid in August 2021 were given to Commissioner Bowman.
2. Bank statements, account reconciliations and check images for July 2021 were returned to the Treasurer.

3. Commissioner Casucci made a motion to approve the 2022 Preliminary budget. Commissioner Keeler seconded the motion. The motion was carried unanimously.
4. \$30,000 will be put into the insurance fund at the end of the year.
5. R-631 was sold for \$125,000. After the 7% seller's fee, we will realize \$116,050.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

### **Chief's Report**

1. Marc Badalucco was placed on light duty by his doctor.
2. Commissioner Schanz made a motion to purchase one (1) set of Tec Gen gear from MES for \$951.18. Commissioner Pettis seconded the motion. The motion was carried with four yes votes and one no vote from Commissioner Casucci.

### **Administrator**

1. The Inspection dinner will be Thursday, November 18 at the Bears restaurant.
2. We need to compile a list of all electrical problems for CK Electrical.
3. The Company physicals will be the same Saturday in January as it has always been.
4. We will be replacing the Streamlight flash light with a knuckle head light.
5. Brittany Keleman and Tim Brousseau will be attending the ATV class.

### **Administrative Assistant Report**

1. It is okay to resume Bingo in the hall.
2. ETA-625 needs new Velcro for the hose bed cover.
3. There was discussion on obtaining a credit card for Jay Honsinger. This will be kept in Station #2.
4. There is a leak in the roof over the firefighter's room. We need to contact TP Monahan to look at that and the ladder to the roof.
5. The stucco at Station #1 needs repair in some spots.

### **New Business**

1. Received a check (#9551) for \$12,500.00 from the Beech Island Volunteer Fire Department as a deposit for R-631.
2. Received a letter from Alex Plastini regarding District property.
3. Received the legal notice for bids for the covered trailer.
4. Received a note from David Post, PA-C, that states that Marc Badalucco is to be on light duty for 4 weeks.
5. Received the Client statement for August 2021 and conformations from UBS.
6. Received a certified letter from edp (Environmental Design Partnership, LLP) concerning Station #3.

## **Miscellaneous**

1. There will be a Planning Board meeting on Wednesday, September 15 at 7:00 pm. Commissioner Bowman handed out a schedule for Station #3.
2. There are 3 mini splits on the roof at Station #1. One does not work at all and the other two are not very good. EmTech suggested only one unit. Commissioner Casucci made a motion to hire EmTech to remove the mini splits and install one condenser on the roof, per the contract. Commissioner Keeler seconded the motion. The motion was carried unanimously.
3. The trailer is in the process of being constructed.
4. We need to order hose by next month.
5. Toyne is about one month behind on the new truck. Only ½ of the pump was received.
6. There will be a drill with the new air bags on Wednesday night.
7. Commissioner Pettis explained a coat drive in Saratoga County sponsored by Captain. There will be a box placed in the ready room at Station #3 for all donations.
8. A Public Hearing was held at Station #1 to discuss the intersection of Vischer Ferry and Riverview Rds. Attendees were asked to submit their suggestions to the Town.
9. The stove will be here Wednesday morning. We need an invoice to pay them. Commissioner Schanz made a motion to pay \$10,473 at the time of delivery. Commissioner Pettis seconded the motion. The motion was carried unanimously.
10. There was mention of memorials placed at Clifton Commons honoring those who served their country.

## **Adjournment**

Commissioner Casucci made a motion to adjourn. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:55 pm. The next meeting will be Monday, October 11, 2021 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary  
Board of Fire Commissioners  
Vischer Ferry Fire District

Kevin Bowman, Chairman  
Board of Fire Commissioners  
Vischer Ferry Fire District

