

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on June 10, 2024.

The monthly meeting convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, and Assistant Chief Michael Stanley.

Bills

1. A listing of transactions numbered 16931 through 16986, totaling \$71,677.79, was presented to the Board for approval.

Commissioner Pettis made a motion to pay the bills. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Old Business

Commissioner Casucci made a motion to approve the minutes with corrections. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, and check images for May 2024 and the listing of transactions approved and paid in May 2024 were given to Commissioner Casucci for verification.

2. Bank statements, account reconciliations, and check images for April 2024 were returned to the Treasurer.

Commissioner Casucci made a motion to accept the Treasurer's report. Commissioner Schanz seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Matthew Selfridge for membership in the Vischer Ferry Volunteer Fire Company.
Commissioner Pettis seconded the motion. The motion was carried unanimously.
2. Commissioner Schanz made a motion to approve Peter Kudrewicz and Matt Munafo for Engine Co. Ops from 9-7 – 9-30 in Round Lake. Commissioner Pettis seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to purchase the following:
 - a. Ten (10) glove straps from www.thefirestore.com @ \$4.99 each for a total of \$49.90.
 - b. Five (5) gear bags from the Public Safety Store @ \$79.99 each for a total of \$399.95.
 - c. Three (3) small and three (3) medium SCBA masks from Dival @ \$361 each for a total of \$2,166.Commissioner Pettis seconded the motion. The motion was carried unanimously.
4. Commissioner Schanz made a motion to approve the following:
 - a. ETA-621, ETA-625, and ER-631 for the July 4th parade in Clifton Park.
 - b. ETA-621 for a fireworks standby at the Commons on July 4th.
 - c. MR-632 for a fireworks detail with the Schenectady County Water Task Force on June 28 for fireworks at Rivers and Jumpin Jacks.
5. Fobs were approved for NYSP.
6. Commissioner Schanz made a motion to approve the SOGs. Commissioner Casucci seconded the motion. The motion was carried unanimously. These will be distributed to the membership.

Administrator's Report

1. Hose test is complete. All hoses passed.
2. Templates for new tags have been created.
3. We must keep tracking the engine hours.

Administrative Assistant's Report

1. VRS will be seeing the larger apparatus twice a year. The first visit will be a chassis check and the second visit will be for maintenance.
2. There was discussion on the Fire District Gathering.
3. Commissioner Pettis made a motion to purchase two (2) tall file cabinets from Uline @ \$655 each and one (1) steel shelving unit from Lowes for \$109 for a total of

\$1,419 plus S&H. Commissioner Schanz seconded the motion. The motion was carried unanimously.

New Business

1. Received a copy of the legal notice from the Gazette regarding the authorization of an expenditure from the B&L Capital Reserve Fund.
2. Received a draft of the minutes of the May 1, 2024 meeting of the Vischer Ferry Volunteer Fire Company.
3. Received the client statement for May 2024 and transactions from UBS.
4. Received return-to-work notices

Miscellaneous

1. Discussion on the floor repairs at station #3.
 - a \$25,469 final cost to repair truck bays (Tech Valley Concrete)
 - b \$12,717 cost for additional work requested by District
 - c. \$4,360 cost for additional work requested by DistrictOnly the amounts listed in 'a' and 'b' (\$38,186 total) will be withheld from Shafer's retainage.
2. Received two (2) quotes for recoating the utility and truck bays at Station #2:
 - a. CTI \$36,600 3780 sq. ft. epoxy floor
 - b. Tech Valley \$18,910 3782 sq. ft. epoxy floor
 - Tech Valley \$ 4,360 additional for two-color flake floorWe will wait until next year to do the floors.
3. Reflective tapes have been put on the guard rails behind Station #3.
4. With the new changes to OSHA more inspectors may come anytime or only for injuries.
5. The boat launch has been dredged. The dock will go in soon.
6. Bringing a water main through homes on Four Leaf Manor requires approval from affected homeowners. Commissioner Pettis has spoken to some of them and they approve.
7. Commissioner Schanz made a motion to award the contract for paving Station #2 parking lot to DelSignore Paving for \$244,818 for paving and \$5,500 for disposal of product for a total of \$244,818 for paving and \$5,500 for disposable of milling (\$250,318 total). Commissioner Keeler seconded the motion. The motion was carried unanimously.
8. The money saved from the paving at Station #2 will be used to cut a new road to the boat launch.
9. Received quotes for servicing HVAC systems at Station #1, 2, and 3:
 - a. EMTech \$5,559 (1-year Stations #1 and 2)
 - b. CMC \$12,700 (1-year Stations 1, 2, and 3)Commissioner Schanz made a motion to hire CMC for \$12,700 for one year beginning on July 1, 2024. Commissioner Pettis seconded the motion. The motion was carried unanimously.

10. The change orders for Toyne for reprogramming the lights on the apparatus amount to \$738.
11. The Chief's car does not have air conditioning. It will be sent out for repair.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:20 pm. The next meeting will be Monday, July 8, 2024, at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

