

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, June 14, 2021.

The monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District convened at 7:30 pm on Monday, June 14, 2021 in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrative Assistant Lisa Castaldo, Chief Ken Bowman, President Phil Brousseau and Craig Relyea- FireFly, Inc. Absent was Administrator Tim Brousseau.

Mr. Relyea discussed the following:

1. Mortality tables have been changed to be gender specific.
2. Our current interest rate is 5.25%
3. We have been using the male mortality tables. Mr. Relyea presented a resolution for adopting actuarial equivalence assumptions for the Defined Benefit LOSAP. This was tabled until next month.

Mr. Relyea left at 7:45.

Bills

1. A listing of transactions numbered 1466 through 14732, totaling \$20,131.19, was presented to the Board for approval.
2. Beside the transactions for approval, there is one other bill for \$1,000 (a skid unit bought from Boght).

Old Business

1. EMS supplies will be purchased from ems.com.
2. Alex Johnson has had his physical.

3. The kayak kiosk at the boat launch has been moved.

Commissioner Casucci made a motion to approve the minutes. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for May 2021 and the listing of transactions approved and paid in May 2021 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for April 2021 were returned to the Treasurer.
3. The audit for 2020 has been completed.

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Mary Gilbreault into membership with the Vischer Ferry Fire Company.
Commissioner Keeler seconded the motion. The motion was carried unanimously.
2. Commissioner Pettis made a motion to approve Commissioner Casucci to attend training at the FASNY convention August 5th – 7th. The total cost is \$100.
Commissioner Schanz seconded the motion. The motion was carried unanimously.
3. Commissioner Schanz made a motion to purchase the following:
 - a. Two (2) helmet shields.
 - b. One (1) skid from Boght for \$1,000.Commissioner Casucci seconded the motion. The motion was carried unanimously.
4. Commissioner Schanz made a motion to approve necessary apparatus for the July 4th parade in Clifton Park.
Commissioner Keeler seconded the motion. The motion was carried unanimously.
5. Commissioner Schanz made a motion to approve Brian Scalzo to ride with Fuller Rd. Fire on a daytime duty crew twice a month.
Commissioner Pettis seconded the motion. The motion was carried unanimously.

Administrator's Report

1. We need to order hose. We will contact NY Fire Equipment LLC to see if they carry Mercedes hose.
2. Some of the exit lights need to be replaced.
3. Received four quotes for the phone system:
 - a. NEC (current system) \$ 1,168.00
 - b. FreePBX 4,020.14
 - c. TAG Solutions Mitel 18,533.00
 - d. GIG Computers Cloud 6,688.82

Commissioner Pettis made a motion to use a new FreePBX system for up to \$6,600.00. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Administrative Assistant's Report

1. No outside rentals are being accepted until at least September. Firefighters may use the hall.
2. Make a book of how to operate all of the equipment in the kitchen at Station #1.
3. Car-629 needs to be inspected.
4. The clock timer on the sign at Station #2 is not working properly. This needs to be looked at.
5. The company (Cintas) that replenishes the medical boxes in the stations is not returning our calls. If they do not contact us soon, we will stop using them.
6. We need to submit a letter to the County for the new call number (ER-631) for the new ER.
7. We can remove all Covid-related signs from all of the stations.

New Business

1. Received the minutes of the April 2021 meeting of the Vischer Ferry Fire Company.
2. Received a copy of a letter to Bryans and Gramuglia CPAs, LLC. regarding the 2020 audit of the Fire District.
3. Received a copy of a news item by Glenn Griffith for the new Station #3.
4. Received the client statement and confirmations from UBS.

Miscellaneous

1. Commissioner Bowman met with the Planning Board. We will start the bonding process as soon as the permits are issued.
2. Commissioner Schanz made a motion to purchase the Southbend #460 restaurant range for \$11,473. The State contract number is #PC68659.
3. The attic ladders have not yet been repaired.
4. The extrication tools are ready to be put in service.
5. We are low on 2 ½" and 1 ¾" hose. There are no spares.
6. The solar panels will be removed from Station #2. There is a leak in the ceiling.

7. Received a notice from Toyne concerning the stainless steel for the new ER. We are currently using 304 on our apparatus but it hard to obtain for the new ER. We will be using 3CR-12, which needs to be painted, on the new ER. We will have a change order for this.
8. The water rescue trailer will be between \$20,000 to \$25,000. **Sorry Marty, I can't find the e-mail you sent me with the name.**
9. Commissioner Schanz will be organizing information on R-631 to send to Red Truck Sales for listing.

Adjournment

Commissioner Casucci made a motion to adjourn. Commissioner Schanz seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:35 pm. The next meeting will be Monday, July 14, 2021 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District