

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, May 13, 2024.

The monthly meeting convened at 7:30 pm in the Commissioners' room at Station #2. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Andrew Casucci, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, Assistant Chief Michael Stanley, and Vischer Ferry Fire Company President Phil Brouseau.

Bills

1. A listing of transactions numbered 16854 through 16928, totaling \$80,363.97, was presented to the Board for approval.

Commissioner Schanz made a motion to pay the bills. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Old Business

1. The benches have been installed at Station #3.
2. The electrician has to do the light in the front parking lot at Station #2.

Commissioner Casucci made a motion to approve the minutes. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations, check images for April 2024, and the listing of transactions approved and paid in April 2024 were given to Commissioner Casucci for verification.

2. Bank statements, account reconciliations, and check images for March 2024 were returned to the Treasurer.
3. Commissioner Schanz made a motion for a budget modification to add an appropriation for \$1,956.28 to "Buildings and Grounds" (A3410.401B) to cover year-to-date credit card purchases for additional Station #3 furnishings. Revenue is to be provided by an inter-fund transfer from the Capital Projects Fund. Commissioner Pettis seconded the motion. The motion was carried unanimously.
4. Commissioner Schanz moved and Commissioner Pettis seconded a resolution to authorize expenditure from the Building and Land Capital Reserve Fund an amount not exceeding \$250,000 for re-paving the Station #2 parking lot. The Secretary called the roll:

Commissioner Bowman	yes
Commissioner Schanz	yes
Commissioner Casucci	yes
Commissioner Keeler	yes
Commissioner Pettis	yes

The resolution is adopted, subject to a permissive referendum under General Municipal Law section 6-g

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Casucci seconded the motion. The motion was carried unanimously.

Chief's Report

1. Commissioner Schanz made a motion to approve Gary Langshaw, Devin Kenney, and Raymond Price for membership in the Vischer Ferry Fire Company. Commissioner Casucci seconded the motion. The motion was carried unanimously.
2. Commissioner Pettis made a motion to approve the following:
 - a. Kevin Bowman and Mark Hines to attend Chaplain training in East Greenbush 5-19 to 5-22.
 - b. All Fire Police to attend SCVFPA meeting at Eagle Matt Lee on May 15th.
 - c. Lucca Barry and Michael Gessler to attend Firefighter 1 at Wilton June 26 - August 17
 Commissioner Keeler seconded the motion. The motion was carried unanimously.
3. Commissioner Pettis made a motion to purchase the following:
 - a. Nine (9) Motorola APX N70 portable radios, subscriptions, and accessories for \$79,194.24. The New York State Contract number is PT68722.
4. One (1) ID Tag printer from ID Security for \$1,949.00.

Commissioner Keeler seconded the motion. The motion was carried unanimously.

5. Commissioner Pettis made a motion for a budget modification to reallocate \$15,000 from “Capital Outlay” to “Communications” to cover additional costs for the new portable radios. Commissioner Keeler seconded the motion. The motion was carried unanimously.
6. Commissioner Pettis made a motion for the following:
 - a. ER-631, M-624 & M-635 to Lake Auto on May 22nd for an extrication drill.
 - b. ER-631 as needed to Wilton for the Firefighter I course.Commissioner Casucci seconded the motion. The motion was carried unanimously.
7. The CME contract has been signed and returned to Mike McAvoy.
8. The updated SOGs have been approved by the Commissioners and will be distributed to the membership
9. ETA-622 will be going to VRS for an LED light upgrade on the pole lights and spots in the back.

Administrator’s Report

1. The O rings have been replaced on the SCBAs.
2. Hose test will be on Wednesday, May 15th
3. Tim is working to add new hydrants to iamresponding.
4. The garage door issue at Station #1 has been resolved.
5. The tables at Station #3 were delivered damaged. We will keep the slightly damaged ones.

Administrative Assistant’s Report

1. The bed cover for ET-622 will be going to Sew and Sew to be repaired.

New Business

1. Received the letter of credit from TD Bank.
2. Received *Fire District Affairs* for April – May 2024.
3. Received the client statement for April 2024 and transactions from UBS.
4. Received a return-to-work form for Jay Honsaker.
5. Received a contract for re-paving Station #2 from DelSignore.
6. Received the minutes of the April 3, 2024 meeting of the Vischer Ferry Fire Company.
7. Received a copy of the legal notice from the Gazette for bids for re-paving Station #2.
8. Received a letter from Utica National Insurance Group acknowledging receipt of a Workers’ Compensation claim.

Miscellaneous

1. Shafer was given one month's notice to close out accounts. This has not been done. They are challenging the cleaning, but are okay with the floor being redone. Shafer is owed \$76,132.
2. The floor at Station #3 will be a solid color under the trucks with stripes on either side.
3. The launch ramp needs to be cleaned out. We will look into renting an excavator.
4. Commissioner Casucci attended the conference at Lake George. He said it was very good and has been scheduled for next year.
5. The inspection was done on the tanker chassis. There is a change order for a \$700 lighting package. VRS is waiting for the body to arrive.
6. Commissioners Bowman and Schanz met with Chris Walen, of the Clifton Park Water Authority. They need to obtain permission from the Town of Clifton Park for an easement.
7. F-633 will be going out to VRS for the pump rebuild soon.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Casucci seconded the motion. The motion was carried unanimously. The meeting was adjourned at 9:15 pm. The next meeting will be Monday, June 10, 2024, at 7:30 pm in the Commissioners' room at Station #2.

Respectfully submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District

