

RE: Minutes of the monthly meeting of the Board of Fire Commissioners of the Vischer Ferry Fire District held on Monday, February 12, 2024. Those in attendance were Commissioner Kevin Bowman, Commissioner Marty Schanz, Commissioner Grant Keeler, Commissioner Dave Pettis, Treasurer Carl Visconti, Secretary Karan Donohue, Administrator Tim Brousseau, Administrative Assistant Lisa Castaldo, Chief Tim Kimball, Assistant Chiefs Allen Van Cleef and Michael Stanley, Attorney Tim Hannigan, Fire Company President Phil Brousseau. Peter Kudrewicz, Brittay Keleman, Trevor Bobrow, Mark Badalucco and Roger Saddlemire from Avid Insurance. Commissioner Casucci was absent.

Mr. Saddlemire discussed the following:

1. There are changes from last year – Station #3 – building \$3,800,000 and the contents \$300,000.
2. There was a \$600 increase in the Business auto policy.
3. The signs are included in the building coverage.
4. The Station #3 builder's risk policies have been cancelled as of January 1, 2024. We moved into the building December 1, 2023. The rebate will be issued.
5. M-632 was underinsured. This was changed to \$45,000. The motor was overinsured. This was changed to \$12,000. The coverage on the 1995 raft was dropped.
6. The umbrella policy increased to \$5,255.
7. We have gap insurance for Workers' Comp.
8. Equipment and leased equipment are already covered for \$61,000.
9. All autos are required to have registrations. If an auto is to be rented by a member, the insurance should be under the member's personal insurance, with liability and physical injury or damage coverage.
10. The trip to Indianapolis, Indiana this April will be per diem.

Mr. Saddlemire left at 7:45.

Bills

1. A listing of transactions numbered 16640 through 16720, totaling \$63,976.39 was presented to the Board for approval.

Commissioner Keeler made a motion to pay the bills. Commissioner Pettis seconded the motion. The was carried unanimously.

Old Business

1. Regarding the possession of firearms on District property, Attorney Hannigan stated that anyone with a valid permit can conceal carry anywhere in the fire houses

Commissioner Pettis made a motion to approve the minutes. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Treasurer's Report

1. Bank statements, account reconciliations and check images for January 2024 and the listing of transactions approved and paid in January 2024 were given to Commissioner Casucci for verification.
2. Bank statements, account reconciliations and check images for December 2023 were returned to the Treasurer.
3. The Annual Treasurer's Report for 2023 was presented to the Board. The Annual Financial Report to the NYS Comptroller will be filed electronically in April after a review with our auditor. (An extension until April 30th was granted by the Comptroller's Office)

Commissioner Pettis made a motion to accept the Treasurer's report. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Chief's Report

1. According to law 29CFR 1910.134 facial hair cannot come into contact with the mask seal while wearing a SCBA. If an interior firefighter responds to a scene with facial hair, he/she will be limited to exterior duties.
2. Commissioner Pettis made a motion to purchase the following:
 - a. One (1) 32 oz. spray bottle @ \$5.78 and two (2) 1 gallon refill jugs of cleaner/degreaser @ \$11.48 for a total of \$28.74
 - b. One (1) 32 oz. spray bottle @ \$14.16 and (2) 2-gallon refill jugs of marine cleaner/degreaser @ \$24.67 each for a total of \$63.50
 - c. One (1) wall cabinet from Lowes for \$129
 - d. Two (2) 60 qt. coolers from Sam's club @ \$9.98 for a total of \$99.96.

- e. One (1) utility rope bag from GME Supply Co. for \$38.99
- f. Ten (10) traffic cones from www.thefirestore.com @ \$26.59 each for a total of \$265.90
- g. Two (2) soap dispensers for Station #1 workroom and upstairs bathroom.

Commissioner Schanz seconded the motion. The motion was carried unanimously.

- 3. There was discussion on the Mutual Aid agreement with Stratton ANGB. This was tabled until more information was obtained.
- 4. There was discussion on a trailer for the UTV.
- 5. There was discussion on our wi-fi capabilities. We will form a committee to present our concerns to the County Board of Supervisors.
- 6. There is a mobile repeater on M-635. This seems to be working fine. We will install another on ER-631.
- 7. No water rescue suits will be stored in the coffin on ER-631.
- 8. Attached is an updated equipment list for ETA-622. There was discussion on when to use this truck.
- 9. There was discussion on Motorola portable radios. Ten (10) radios would cost approximately \$60,000 – 65,000. We would purchase three (3) radios, mics, and chargers for the Chiefs first.

Administrators' Report

- 1. The physicals were completed on January 27, 2024.
- 2. All members are signed up for OSHA - sexual harassment.
- 3. The LOSAP points list for 2023 was posted as required and will be sent to FireFly.
- 4. All technology issues at Station #3 have been straightened out.
- 5. There will be a Drug Take Back on April 6th at Station #2 from 11-2 pm.
- 6. Received three (3) quotes for the TIC replacement:
 - a. Dival Safety Equipment \$ 785
 - b. Strategic Safety Dynamics 1,925.80
 - c. www.thefirestore.com. 829

Commissioner Schanz made a motion to purchase one (1) TIC from Dival for \$785. Commissioner Pettis seconded the motion. The motion was carried unanimously.

- 7. Received a notice for Compliance Posters. Commissioner Schanz made a motion to purchase from nine (9) poster hangers from Alphabet Signs @ \$25 each for a total of \$225.

Administrator Assistant's Report

- 1. M-624 is up for inspection. It will be going to Smith's Garage.

Miscellaneous

- 1. President Brousseau asked for permission from the Board to add an additional cabinet above the existing cabinet on the landing at Station #1. The Company will pay for all costs. Commissioner Pettis made a motion to allow the Company to

install an additional cabinet above the cabinet in the landing at Station #1. The Company will pay for all costs, except wiring. Commissioner Keeler seconded the motion. The motion was carried unanimously.

2. Commission Pettis made a motion to obtain a Sam's Club membership for the district. Commissioner Keeler seconded the motion. The motion was carried unanimously.
3. The CAFDA will be hosting a conference in Lake George April 25-27. Information is at Station #2.
4. Received the Letter of Credit from TD Bank.
5. Received the 2025 spending limit determination from the Real Property Tax.
6. Received a check (#4149) for the 2024 tax levy from the Receiver of Taxes in the amount of \$1,125,000.23.
7. Received the client statement from UBS.
8. Received the legal notice for 2024 meeting dates.
9. Received a conditional renewal notice from Utica National Insurance group for Workers Compensation.

Miscellaneous

1. Received three (3) quotes for replacing the locks in all buildings:
 - a. Mangione Locksmiths (high security) \$8,642.15
 - b. Mangione Locksmiths (common cores) 6,611.50
 - c. Center for Security (Verbal quote) 5,060.00

Commissioner Schanz made a motion to hire Mangione Locksmiths to install a master key system, with high security cores, for 3 Stations for \$8,642.15. Commissioner Pettis seconded the motion. The motion was carried unanimously.

2. Commissioner Schanz moved and Commissioner Pettis seconded a resolution agreeing to the joint use of a training facility with the West Crescent Fire District. The Secretary called the roll:

Commissioner Bowman	yes	
Commissioner Schanz	yes	
Commissioner Casucci		absent
Commissioner Keeler	yes	
Commissioner Pettis	yes	

The resolution was adopted.

3. The chassis for TA-626 should be done by the end of the month or early March.
4. ETA 621 will be going to VRS for recalibrating the new computer.
5. F-633 should be going out for pump repairs soon.
6. Administrator Brousseau will research having speakers in Stations #1 and 2.

Executive Session

Commissioner Pettis made a motion to go into Executive Session for discussions regarding proposed, pending or current litigating. Commissioner Keeler seconded the motion. The motion was carried unanimously.

Commissioner Keeler made a motion come out of Executive Session. Commissioner Pettis seconded the motion was carried unanimously.

Adjournment

Commissioner Schanz made a motion to adjourn. Commissioner Pettis seconded the motion. The motion was carried unanimously. The meeting was adjourned at 11:05 pm. The next meeting will be held on March 11, 2024 at 7:30 pm in the Commissioners' room at Station #2.

Respectfully Submitted by,

Karan Donohue, Secretary
Board of Fire Commissioners
Vischer Ferry Fire District

Kevin Bowman, Chairman
Board of Fire Commissioners
Vischer Ferry Fire District